



Administrative Office - 1402 D Street – Brawley – CA 92227
P: (760) 351-7000
F: (760) 344-9712
1690 West Adams Ave. – El Centro – CA 92243
P: (760) 337-7500
F: (760) 337-1585
www.ivha.org

DIRECT DEPOSIT AUTHORIZATION FORM

- Complete the **FINANCIAL INSTITUTION AND LANDLORD/OWNER DATA** portions of this form.
- Send this form (**AND A VOIDED CHECK**) to: **Imperial Valley Housing Authority, Attn: Accounting Department, 1402 D Street, Brawley, CA 92227**. This authorization form **will not be valid unless accompanied by a voided check with a valid routing number (NO deposit slips)**. If you have any questions, please call the Housing Authority at (760) 351-7000, extension #122 or via email: rramos@ivha.org

I hereby authorize Imperial Valley Housing Authority to initiate deposits and/or correcting entries to previous deposits to my account, if necessary.

FINANCIAL INSTITUTION (Select one):

____ Checking Account **OR** ____ Savings Account
Transit Routing No. ____ Transit Routing No. ____
Account No. ____ Account No. ____

Financial Institution

Financial Institution Address

Financial Institution Telephone Number

This authority will remain in force until I have given a written revocation to Imperial Valley Housing Authority, in a timeframe that will allow IVHA, and the depository a reasonable opportunity to terminate this authorization.

LANDLORD/OWNER DATA (INFORMATION REQUIRED - please complete ALL sections)

Landlord/Owner Name:

Social Security #/Tax Identification No.

Landlord/Owner Address/Telephone Number

Email Address (for payment information)

Signature:

Date:

☐ CHECK BOX IF DIRECT DEPOSIT OPTION IS DECLINED AND ARE REQUESTING PAPER CHECKS BE MAILED.
(NAME AND ADDRESS ON THIS FORM MUST MATCH W-9)