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**INCOME CHANGE REPORT
SECTION 8/PUBLIC HOUSING**

Date: _____

Name: _____ Case Worker: _____

Address: _____ Home Phone: _____

Cell Phone: _____ Email: _____

All income changes must be reported in writing.

Increases in Income:

- Changes must be reported within 2 weeks (two weeks) of the occurrence of the change if your household income increases \$200 or more per month in order to avoid an overpayment.
- Increases in income will be reviewed by the Occupancy Specialist to determine if the rent needs to be adjusted. Reexaminations will always be processed for the Family Self Sufficiency Program and the Homeownership Program.

Decreases in Income:

- The decrease in your income must be \$50 or more per month in order to change your rent.
- If the decrease in your income is less than the required amount your rent will be adjusted at the time of your Annual Renewal.

Please answer the questions listed below and **ATTACH the new income verification.**

I am reporting the following changes in my household income:

PLEASE CHECK ONLY ONE. My income has: **Increased** _____ **Decreased** _____

My family composition has changed. Explain: _____

Date of Change _____

**Monthly source of income received
(Write N/A if source of income does not apply to your household)**

Welfare	\$_____	Disability	\$_____
SSA/SSI	\$_____	Child Support	\$_____
Employment	\$_____	Alimony	\$_____
Unemployment	\$_____	Family Contribution	\$_____
Other	\$_____		

Tenant Signature: _____ Date: _____

WARNING: TITLE 18, SECTION 1001 OF THE UNITED STATES CODE, STATES THAT A PERSON IS GUILTY OF A FELONY FOR KNOWINGLY & WILLINGLY MAKING FALSE OR FRAUDULENT STATEMENTS TO ANY DEPARTMENT OR AGENCY OF THE UNITED STATES. MAKING FALSE STATEMENTS IS A FELONY UNDER CALIFORNIA STATE LAW (PENAL CODE SECTIONS: 115, 118, 487, 532) AND MAY RESULT IN CRIMINAL CHARGES INCLUDING PERJURY, GRAND THEFT, FILING FALSE DOCUMENTS WITH A PUBLIC OFFICE, AND OBTAINING MONEY UNDER FALSE PRETENSE.

SECTION 4871 OF THE CALIFORNIA PENAL CODE STATES THAT ANY PERSON WHO DEFRAUDS A HOUSING PROGRAM OF PUBLIC HOUSING AUTHORITY OF MORE THAN FOUR HUNDRED DOLLARS (\$400) IS GUILTY OF GRAND THEFT.