Imperial Valley HOUSING AUTHORITY

Job Title	Groundskeeper-Landscaper
Department	Maintenance
Salary Schedule	21-A

Summary: Under the direction of the Maintenance Supervisor, the Groundskeeper-Landscaper will perform duties associated with the lawn maintenance and landscape at public housing residential units and IVHA facilities.

Essential Duties and Responsibilities: *The details below are intended to describe the general nature and scope of work being performed by incumbent. This is not a complete listing of all responsibilities and duties. Other duties may be assigned as necessary for the attainment of the goals of this agency:*

Responsible for the cultivation and care of the landscaping and grounds surrounding residential units and IVHA facilities to ensure properties have a positive curbside appeal in the communities in which they are located. Work to include, but not limited to:

- Mow using hand, power or riding mower and trim and edge around walks, fences, flower beds, and walls
- Installation and repair of sprinkler systems and related electrical hook ups and controls
- Landscape by planting flowers, grass, shrubs, and bushes
- Apply pesticide as needed
- Apply fertilizer as needed
- Sweep walkway of debris
- Pruning of trees and bushes
- Trim shrubs and pull weeds
- Perform repairs and regular scheduled maintenance procedures on equipment utilized in groundskeeping
- Rake, mulch, and prune the grounds as needed
- Water plants and grass as needed and apply fertilizer
- Adhere to safe work practices in all work related activities

Behavioral Competencies:

Commitment: Set high standards of performance of self; pursue team goals and work smart

Customer/Service: Meet/Exceed the expectations and requirements of IVHA Team

Effective Communication: Demonstrate attention to the comments and questions of others and listen effectively

Responsiveness and Accountability: Demonstrate high level on conscientiousness and hold self responsible

Confidential: Must abide by strict ethical standards, integrity and confidentiality when interacting with colleagues or residents in the course of job duties

Job Competencies:

Perform heavy manual labor in extreme weather conditions

Perform routine preventive maintenance and minor repairs on lawnmowers, line trimmers, and various other gardening equipment

Installation and repair of irrigation systems

Recognize the common species of ornamental shrubs, trees, flowers, and ground covers grown in California

Recognize common plant diseases, insect pest and eradicate them using safe methods with approved materials

Operate skillfully power driven grounds equipment

Read and write at a level appropriate to the duties of the position

Experience and Education

Any combination of experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

One year of full-time experience in the care and maintenance of landscaped areas and general grounds maintenance work.

Education:

Equivalent to the completion of twelfth grade or G.E.D..

PHYSICAL DEMANDS OF THE POSITION:

Essential functions of the position will require frequent walking, standing, neck and waist bending, climbing, climbing ladders, repetitive use of hands, power hand grasping, reaching above shoulder level, sitting, squatting, kneeling, stooping, pushing, pulling, lifting and transporting of objects up to fifty pounds, entering confined spaces, walk indoors and outdoors on uneven ground. Possess the stamina to perform heavy manual labor in extreme climatic conditions

NECESSARY SPECIAL REQUIREMENTS:

- Possession of a valid California Driver's License without restrictions that would cause the inability to participate in the after hours Maintenance On Call rotation
- Must be insurable under Housing Authority auto insurance.
- Provide proof of legal work status in the United States